

INDEPENDENT LIVING RESOURCES, INC.

Job Description: Peer Specialist

JOB TITLE

Peer Specialist-Recovery Avenue

JOB SUMMARY

The Peer Specialist will promote consumer directed services to persons with mental illness/substance use disorder and other disabilities utilizing the IL & Recovery philosophy. The Peer Specialist will work with other team members to help consumers work toward achieving goals in their recovery at Rave (Recovery Avenue). The Peer Specialist will help provide a welcoming, accepting, and safe environment for all participants.

QUALIFICATIONS

- A current or former consumer of mental health services or a person who self-identifies as having lived with a mental illness required; Peer Specialist training and state certification is preferred.
- Successful completion of Peer Specialist training and/or WI state certification required.
- Have knowledge of IL and Recovery philosophy gained through education, training, paid work, volunteer work and/or lived experience required.
- Have the skill and competence to establish supportive, trusting relationships with persons living with a mental illness/substance use disorder required.
- Have strong written and verbal communication skills required.
- Ability to maintain confidentiality of consumer information required.
- Ability to set and maintain personal and professional boundaries required.
- An insured vehicle and valid driver's license available for daily use or ability to arrange own transportation required.
- Proficiency with basic computer skills and Microsoft Office required.

ESSENTIAL FUNCTIONS OF THE JOB

1. Demonstrate IL and Recovery philosophy in daily work activity
2. Assist other professionals in identifying program environments that promote Recovery; lend their unique insight into mental illness and what makes Recovery possible
3. Utilize their unique Recovery experience, the Peer Specialist will:
 - a. Teach and role model the value of every individual's Recovery experience
 - b. Model effective coping techniques and self-help strategies
 - c. Perform peer-support, mentoring, problem solving and offer encouragement at RAVE and in the community
4. The Peer Specialist will serve as a Recovery agent by:
 - a. Providing and advocating for effective Recovery based services
 - b. Assisting consumers in obtaining services for individual Recovery needs
 - c. Informing consumers about community and natural supports and how to use these in the Recovery process
 - d. Assisting consumers in developing empowerment skills through self-advocacy and stigma busting
5. Protect consumer and agency information by adhering to confidentiality standards
6. Employ professional judgment and continue professional development by:
 - a. Participation in staff meetings, workgroups and committees
 - b. Identify and participate in trainings to advance knowledge and skills
 - c. Lead and/or participate in special agency projects
 - d. Identify areas of interest and specialty to act as an agency resource
7. Assist with keeping the RAVE environment neat and clean
 - a. Complete daily chores
8. Assist with meals/snacks when indicated on schedule

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SUPERVISION

The Peer Specialist is supervised by the Recovery Avenue Coordinator.

Employee's Signature _____ Date _____

Supervisor's Signature _____ Date _____

Independent Living Resources, Inc. is an Equal opportunity Employer.